

## Deleting Records

To delete a record, you must be in **Programming Mode**. Refer to *Entering Programming Mode* on page 2 for instructions.

**Step 1: Enter "Delete Record" mode**

Edit Record  
 >Delete Record

1. Press \* (scroll up) or # (scroll down) to find "Delete record".
2. Press 0 when the arrow is pointed beside "Delete Record". The display enters Delete Record mode.

**Step 2: Select record**

1000>  
 1001

1. Press \* (scroll up) or # (scroll down) to find the record you want to delete. *Note: Records are listed according to resident dial code.*
2. Press ↓ to delete the record.

You have successfully deleted the record. The display now returns to the residents list.

- To *delete another record* repeat step 2.
- To *exit Delete Record mode*, press 9 to return to the programming menu.